

Vacancy Announcement

Announcement #	438-09085	Position	RN Surgical Case Manager		
PayPlan	VN	Series	0610		
TargetGrade		Target PD		Pay Range	
Dev Grade		Dev PD		Dev Pay Range	
1st Dev Grade		1st Dev PD		1st Dev Pay Range	
Opens	03/12/09	Closes	03/25/09	Openings	1
Tour of Duty, etc	M-F days; however, off-tours/weekends may be required.				
Special Comments					
Service	Surgical/Specialty Care Service Line				
Section					
Area/Consideration	**See note below.				
Duty Site	Sioux Falls, SD				
Major Duties	**Consideration area: Current Sioux Falls VA Employees in Surgical Specialty Care, Primary Care, Mental Health, and Extended Care and Rehab Service Line employees only.				

Under the direction of the Site Director, Surgical/Specialty Care Case Manager is accountable to assist with the clinical coordination of patient care for Surgery. The Case Manager acts as a liaison between the providers and the patients in coordinating surgery dates, lab tests, reports, notes, films, and any information from outside sources needed prior to surgery. A primary responsibility is to liaise with Primary Care to ensure preoperative risk assessment is completed timely. This will ensure optimal safety for patients prior to surgery. Demonstrates the knowledge and skills necessary to provide care appropriate to the adult and geriatric patients served, including the ability to obtain and interpret information to identify patient needs and provide the care needed. Provides contact information to preoperative patients so he/she is accessible to answer any questions or respond to concerns both pre- and post-operatively. Meets with each patient for whom surgery is planned in order to provide preoperative education, to arrange for individualized preoperative workup, and to coordinate travel and lodging, if needed. Documents measurable goals to include pre-surgery teaching and post-surgery discharge expectations in consultation with the physician, patient family and appropriate health care team (if needed). In-depth knowledge of the common operations performed by Specialty Care including the usual course of recovery and possible complications. Demonstrates proficiency in collecting patient data by interview, examination and review of records systematically; completes Parts 2-3 of the Nursing Admission Data Base prior to admission for surgery; initiates any appropriate consults as indicated. Identifies learning and discharge needs. Uses sound clinical judgment in assessing, planning, implementing, documenting and evaluating patient status prior to surgery. Informs surgeons of any significant clinical changes. Coordinates management, teaching, consultation and support to individuals and their families regarding surgical procedures. Reviews medications, post-surgery expectations, and rehabilitative needs. Uses a team approach in problem solving and in the performance improvement process for surgery patients. Collaborates with peers, physicians, and other health care providers in management and coordination of health care needs of the patient.

Time In Grade

Qualifications

1. Citizenship. Citizen of the United States
2. Graduation from School of Nursing; Graduate of a school of professional nursing approved by the appropriate State and accredited by one of the following accrediting bodies at the time the program was completed by the applicant. The National League for Nursing Accrediting Commission (NLNAC), or The Commission on Collegiate Nursing Education (CCNE). BSN preferred.
3. Incumbent must possess and maintain a full, active, current, and unrestricted registration as a graduate professional nurse in a state, territory, or commonwealth of the U. S. or in the District of Columbia.
4. Grade requirements established by VA Directive and Handbook 5005.
5. Subject to physical standards established by VA Directive and Handbook 5019.
6. English Language Proficiency. RNs appointed to direct patient care positions must be proficient in spoken and written English as required by 38 U.S.C. 7402(d) and 7407(d).

QUALIFYING EXPERIENCE: Successful nursing practice maintaining acceptable standards within a health care setting. To be creditable, nursing experience as a Registered Nurse (RN) must be documented on the application and verified through an employment reference or other means. Prior positive nursing experience, national certification in a relevant specialty preferred, and baccalaureate or higher educational preparation in nursing. The selecting official reserves the right to select the most qualified candidate.

APPLICANTS PLEASE NOTE: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education. Applicants can verify accreditation at the following website:
<http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

VA Handbook 5005 defining the nurse qualification standards are available for review in the Human Resources Management Service. A Bachelor of Science Degree in Nursing is preferred for this position.

Rating Factors

1. **PRACTICE:** The extent to which the RN effectively uses the nursing process components of assessment, diagnosis, outcome, identification, planning, implementation, and evaluation in varied practice settings. (Evidence-Base Practice)
2. **QUALITY OF CARE:** The extent to which the RN systematically evaluates and improves the quality and effectiveness of nursing practice and health care delivery.
3. **PERFORMANCE:** The extent to which the RN evaluates his/her own nursing practice as well as the performance of others.
4. **EDUCATION/CAREER DEVELOPMENT:** The extent to which the RN acquires and uses current knowledge for self and others.
5. **COLLEGIALITY:** The extent to which the RN contributes to the professional development of peers, colleagues, and others.
6. **ETHICS:** The extent to which the RN makes decisions and takes action in an ethical manner.
7. **COLLABORATION:** The extent to which the RN collaborates with clients, significant others, and other health care and service providers.

8. RESEARCH: The extent to which the RN uses research in practice. (Evidence-Based Practice).

9. RESOURCE UTILIZATION: The extent to which the RN considers factors related to safety, effectiveness, and cost in planning and delivering care.

Application Process CONSIDERATION OF CANDIDATES FROM OTHER RECRUITMENT SOURCES: The procedures outlined in AFGE Master Agreement, Article 56 will be followed.

Applicants must submit an application package consisting of:

- VA Form 10-2850a, "Application for Registered Nurse (RN), Certified Nurse Anesthetist (CRNA), Certified Nurse Practitioner (CNP)"
- A résumé may also be attached

These forms may be obtained through the Human Resources Office or from www.sioxfalls.va.gov.

Application packages are to be submitted to and received in the VA Medical Center, Human Resources Office, 2501 W. 22nd St., Sioux Falls, SD 57105 not later than 03/25/2009.

For additional information contact Nathan Anderson, (605) 336-3230 x6432 or Nathan.Anderson@va.gov.

PRE-EMPLOYMENT PHYSICAL EXAMINATION: Position is subject to a pre-employment physical examination. Employment will be contingent upon the results of any required physical.

DRUG TESTING: All applicant(s) tentatively selected for Department of Veterans Affairs (VA) employment in a Testing Designated Position (TDP) are subject to urinalysis to screen for illegal drug use prior to appointment. Applicant(s) who refuse to be tested will be denied employment with VA.

VET PRO CREDENTIALING: Individuals selected for positions that have patient care responsibilities are subject to undergoing an electronic credentialing process called VetPro. As part of this process, it will be necessary for you to submit complete information concerning your professional education, training, experience, licensure and certifications using VetPro. The candidate selected will be provided with further information on how to use VetPro.

EQUAL EMPLOYMENT: Applicants will receive consideration without regard to race, color, sex, religion, partisan political affiliation, national origin, age, physical or mental handicap. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and/or hiring process, please notify the agency. A decision for granting reasonable accommodation will be on a case-by-case basis.

SECURITY: Appointments in the Federal Government are subject to a criminal background investigation.

CONDITION OF EMPLOYMENT: Direct Deposit/Electronic Funds Transfer (DD/EFT) has been established for new civilian employees and employees competitively selected for promotions and reassignments. Employees meeting this definition must enroll in DD/EFT or request a waiver of enrollment. Information will be provided when the job offer is made and during in processing.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and/or hiring process,

please notify the agency. A decision for granting reasonable accommodation will be on a case-by-case basis.